

जिला परियोजना लाईवलीहुड कॉलेज, सोसायटी
जिला-दक्षिण बस्तर, दन्तेवाड़ा (छ0ग0)
कारली, गीदम

Email-livelihoodcollege@gmail.com,

क्रमांक/ 316 / युवा हब./भर्ती/ जि.प.ल.का.स.द 2024-25

दन्तेवाड़ा दिनांक 15/10/2024

// विज्ञापन //

::- Walk in Interview (वाक-इन इन्टरव्यू):-

जिला परियोजना लाईवलीहुड कॉलेज जिला दक्षिण बस्तर दन्तेवाड़ा छ0ग0 द्वारा युवा हब संचालन हेतु पूर्णता: अस्थायी आवश्यक कर्मचारियों की नियुक्ति वाक-इन इन्टरव्यू के माध्यम से किया जाना है। आवश्यक कर्मचारियों के पद एवं संख्या की जानकारी निम्नानुसार है-

क्र.	पद नाम	संख्या
1	District Manager	1
2	Youth Hub Coordinator	2
3	Youth Hub Mobiliser (Sarathi)	4

पात्र अभ्यर्थियों का साक्षात्कार एवं कौशल परीक्षा लिया जाना है, जिसमें कुल 80 एवं 20 अंक होंगे कुल 100 अंक का वाक-इन इन्टरव्यू आयोजित होगा।

वाक इन इन्टरव्यू की तिथि 21/10/2024 को प्रातः 10:00 बजे जिला परियोजना लाईवलीहुड कॉलेज दन्तेवाड़ा आयोजित किया जावेगा। शैक्षणिक योग्यता एवं कार्य अनुभव संबंधी सम्पूर्ण दस्तावेज की मूल प्रति के साथ एक सेट प्रतिलिपि के साथ उपस्थित होवे।

विज्ञापन की विस्तृत जानकारी हेतु वेबसाइट :-www.dantewada.gov.in तथा कार्यालय के सूचना पटल का अवलोकन किया जा सकता है।

(कलेक्टर महोदय द्वारा अनुमोदित)

Damal

प्रभारी अधिकारी (डिप्टी कलेक्टर)
जिला परियोजना लाईवलीहुड कॉलेज
जिला दक्षिण बस्तर दन्तेवाड़ा छ0ग0

Position: District Manager - Entrepreneurship and Employability.

Location : Dantewada, Chhattisgarh.

Duration: One year from date of joining (Extendable for one more year based on performance).

Nature of engagement: Contractual.

Reporting To: PPIA Fellow Dantewada.

Remuneration: 40K + 5K per month consolidated.

Job Description

*Seeking a dynamic **district manager - Employability & Entrepreneurship** to lead the implementation and management of **youth hubs** in Dantewada aimed at promoting employability and entrepreneurship ecosystem at the grassroots. In this role, the district manager will drive the success of the project by ensuring effective planning, strong partnerships, and coordination with multiple stakeholders, ultimately contributing to improved employability skills and entrepreneurial ventures for the youth and women.*

As a district manager, candidate will be responsible for managing the entire project lifecycle, from planning to execution, ensuring that it aligns with the objective of youth hubs. Focus will include coordination with District Administration – Dantewada (Livelihood College, Strategic Support Organisation (Transform Rural India), Cluster level federation of NRLM and other key stakeholders, understanding local entrepreneurship, employability demand needs, and ensuring the smooth connection between potential youth & women with employment or entrepreneurial opportunities.

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लाइवलीहुड कॉलेज
जिला दन्तेवाड़ा (छ.ग.)

Key Responsibilities

- **Project Planning & Execution:** Develop and implement a comprehensive project plan with clear goals, strategies, timelines, and budgets to ensure successful outcomes.
- **Coordination:** Effective coordination with cluster level federation for outreach and mobilisation activities of the youth hub.
- **Stakeholder Engagement:** Collaborate with training institutions (RSETI, KVKs, livelihood college etc), educational institutions (ITIs, universities), government agencies, industries, and business associations to build strong partnerships and promote collaboration on employability and entrepreneurship initiatives.
- **Convening:** Formation of district level multi-stakeholder coalitions, youth advisory groups under the active guidance of strategic support organisation.
- **District ecosystem mapping:** Coordinate with a specialized agency or resource person to prepare the document on district ecosystem mapping identifying the potential economic opportunities for the youth and women in the district.
- **Enterprise & Employability Facilitation:** Engage with potential employers and market to create linkages between potential youth and women for employment opportunities or entrepreneurial ventures.
- **Monitoring, Evaluation, & Reporting:** Regularly document project progress and outcomes and prepare comprehensive project reports.
- **Any other works assigned by the reporting officer.**

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Requisite Qualification

Education:

- *Bachelor's or Master's Degree from a reputed institution in Management/ Development Studies/Social Sciences/Social work/entrepreneurship/public policy or other related fields.*

Experience:

- *Minimum of 2 years of relevant experience in areas such as skill development, employment generation, enterprise development, or livelihood projects.*
- *Proven experience in implementing developmental or social sector programs at the district level, including experience with stakeholder management and project reporting.*

Technical Skills:

- *Competence in using MS Word, Excel, PowerPoint and other relevant tools for reporting.*
- *Good documentation skills.*

Communication Skills:

- *Excellent verbal and written communication skills in hindi and English.*
- *Demonstrated ability and good interpersonal skills to engage with community at the grassroots.*

Work Ethic:

- *Self-motivated, with the ability to work independently and handle multiple responsibilities with minimal supervision.*

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मिना नगरेवाड़ा (स. न.)

Youth Hub at Geedam and Dantewada Block

Vacancies

Job Description

Youth Hub is a community-led resource center aimed at creating economic and livelihood opportunities for rural youth and women. This program is embedded within the cluster-level federation (of NRLM) and anchored by district administration through livelihood college with the strategic and technical support of Transform Rural India (TRI) Foundation.

*In order to operationalise the youth hub at Geedam and Dantewada, the livelihood college Dantewada is seeking dynamic **Youth Hub Coordinators and Mobilisers (Sarathis)** at Geedam and Dantewada block, aimed at promoting employability and entrepreneurship ecosystem of youth and women at the grassroots. In this role, the hub coordinator and Mobilisers will manage the day-to-day operations of the youth hub overseen by the cluster level federations and the district administration, Dantewada.*

As a hub coordinator and mobilisers she/he will be responsible for managing the hub for the entire project duration working as a team. One has to closely coordinate with the district administration and cluster level federations (under NRLM), plan outreach and mobilisation activities, counsel and guide the hub beneficiaries and establish linkages with technical training institutes, local industry, understanding local entrepreneurship, employability demand needs, and ensuring the smooth connection between potential youth & women with employment or entrepreneurial opportunities.

Position: Youth Hub Coordinator.

Number of Positions: 02

Location : Geedam & Dantewada block (Bhansi).

Duration: One year from date of joining (Extendable for one more year based on performance).

Nature of engagement: Full Time. Contractual.

Reporting To: PPIA Fellow Dantewada.

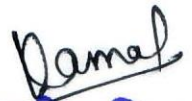
Remuneration: 15K + 1K per month consolidated.

Age: 18 – 35 years.

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Key Responsibilities of Hub Coordinator

- *Counsel young people and women to consider a specific career - entrepreneurship or skill/job opportunities.*
- *Advise youth on which courses and training programs are necessary for specific careers based on their needs.*
- *Assist young people and women in identifying sources of financial aid to pay for training programs or to start their own enterprises.*
- *Help youth with entry-level job skills like interviews, soft skills, and resume writing*
- *Assist in the job search process by connecting youth with job search resources.*
- *Build a network with training partners, academic institutions, job providers, business enablers, etc.*
- *Additionally, promote mentors (Saarathi) at the block level and help build their capacities.*
- *Liaise directly with HR/placement coordinators/TSP to organize career counselling camps at the block level.*
- *Facilitate Entrepreneurship Management Training and other relevant training on entrepreneurship and assist in developing business plans.*
- *Identify local business and franchise options.*
- *Manage and ensure the security of assets at the Youth Hub.*
- *Manage Youth Hub data across all platforms.*
- *Provide timely reports to the reporting officer and CLF governing committee.*
- *Work in close coordination with SRLM, district and block administration, and CLF.*
- *Ensure the smooth execution of all activities in the Youth Hub as well as outreach activities.*
- *Oversee the overall management of the Youth Hub.*
- *Complete all assigned tasks within the given deadlines.*
- *Any other tasks related to youth hub assigned by the reporting officer.*


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लाभकारी युवा केंद्र
जि. ... (अ.प्र.)

Required Qualifications

- Graduates in any stream (minimum 3 years of regular degree), with priority given to postgraduates in social work, enterprise development, skill development, business management related topics.
- Must have 2-3 years of work experience in rural development (or related disciplines) or skill training or entrepreneurship development or employment support or business development or youth development.
- Good communication and interpersonal skills, particularly with community.
- Should have basic knowledge of computers, smartphones, the internet, email, virtual meetings, and various social media platforms like WhatsApp, Facebook, etc.
- Proficiency in Hindi and the local language (reading, writing, speaking) is required. Should be able to read and write in English (fluency in English will be preferred).
- Must own a two-wheeler with a valid driving license.
- Must have basic knowledge of the district, block, CLF, and gram panchayats where the vacancy is located.
- Must be capable of working in a team, with team leadership skills.
- Dedication to completing work within the timeline.
- Should be ready to learn new innovations and take various need-based training wherever required.
- Must be able to relocate if necessary.

Note:

- Preference will be given to female candidates.
- Preference will be given to candidates belonging to the relevant geographic development block/district.

Selection Methodology

- Walk-In-Interview along with computer proficiency test (only for candidates qualifying the minimum criteria).


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जिला दम्तेवाड़ा (छ.ग.)

Position: Youth Hub Mobiliser (Sarathi)

Number of Positions: 04

Location : Geedam & Dantewada block (Bhansi).

Duration: One year from date of joining (Extendable for one more year based on performance).

Nature of engagement: Full Time Contractual.

Reporting To: PPIA Fellow Dantewada.

Remuneration: 10K+ 3K per month consolidated.

Age: 18 – 30 years (As on the date of notification).

Key Responsibilities

- Mobilizing and registering youth and women for the Entrepreneurship & Employability activities on the M-Form platform.
- Enabling youth and women to participate in the psychometric assessments.
- Organizing CLF/SHG/VO and PRI meetings according to the given agenda for awareness generation and networking.
- Analyzing and understanding the need for local employment, self-employment, and entrepreneurship opportunities in the relevant area.
- Identifying the demands and aspirations of the youth and providing feedback to the Hub coordinator.
- Conducting regular surveys in the field for mapping self-employment and entrepreneurship opportunities.
- Organising job fairs, mobilisation & awareness camps and other events at the panchayat level.
- Any other tasks assigned by the reporting officer related to youth hub.

Daniel
प्रभारी अधिकारी
लाइवली हब कॉलेज
जिला दन्तेवाड़ा (छ.ग.)

युवा हब (वाक-इन इन्टरव्यू) हेतु आवेदन पत्र का प्रारूप

प्रति,

प्रभारी अधिकारी
जिला परियोजना लाईवलीहुड कॉलेज
जिला दक्षिण बस्तर दंतेवाड़ा

स्व प्रमाणित
फोटो

- 1 आवेदित पद का नाम :-
- 2 आवेदक का पूरा नाम :-
- 3 पिता/पति का नाम :-
- 4 स्थायी पता :-
- 6 पत्र व्यवहार का पता :-
- 5 जन्मतिथि अंको में :- दिन..... माह..... वर्ष.....
- 6 लिंग (पुरुष/महिला) अन्य :-
- 7 विकलांग :-
- 8 दुरभाष नम्बर :-

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- 9 उम्र (30.8.2024 की स्थिति में) :- वर्ष..... माह..... दिन.....
- 10 जाति (अजा/अजजा/अपिव/अना. का स्पष्ट उल्लेख करें) :-
- 11 निवासी जिले का नाम :-
- 12 शैक्षणिक योग्यता :-

क्र०	परीक्षा का नाम	विषय	परीक्षा उत्तीर्ण करने का वर्ष	बोर्ड/वि.वि. का नाम	प्रतिशत
1					
2					
3					
4					

- 13 अनुभव हां/नहीं/कितने वर्ष :-
- 14 संलग्न प्रमाण पत्रों की सूची जो स्वयं द्वारा सत्यापित हो :-

आवेदक का पूर्ण हस्ताक्षर

नाम:-

पता:-

घोषणा पत्र

मैं प्रमाणित करता/करती/हूँ कि उपर वर्णित जानकारी पूर्णता सत्य है कोई भी जानकारी असत्य पाये जाने की स्थिति में मेरा/मेरी चयन निरस्त करने का अधिकार चयन समिति को होगा जो मुझे मान्य होगा।

आवेदक का पूर्ण हस्ताक्षर

स्थान:-

नाम:-